Step by Step Instructions for Continuing Students to view and submit any outstanding Financial Aid requirements.

**STEP 1:** Go to my.georgiasouthern.edu and click on “Log In”

**STEP 2:** Enter your Georgia Southern Information and click “LOGIN”
STEP 3: Click on “WINGS”

STEP 4: Click on the “Financial Aid Tab” then click “Eligibility”
STEP 5: Click on the Student Requirements/Holds/Academic Progress

STEP 6: Select the correct aid year (2017-2018)
STEP 7: A list of Unsatisfied Requirements will show up describing what is needed with status of “Submit Required Documentation”. Click on the words in blue to link to our verification software.

STEP 8: Enter your Georgia Southern log in information and then click “LOGIN” This takes you to our verification software.
STEP 9: Enter your personal information. Make sure that you enter everything correctly. This should match how you entered information on FAFSA. Then click “Register Account”.

STEP 10: You are now registered and have entered into our verification software. Please follow the instructions provided on the screen on how to view your requirements and submit the necessary documentation.