Step by Step Instructions for New Students to check their Financial Aid Status and how to view/submit any outstanding requirements.

**STEP 1:** Go to my.georgiasouthern.edu/admissions

**STEP 2:** Enter your personal information and click “Check Status”

**STEP 3:** Click “Financial Aid Tab”
STEP 4: Click on “Access the Verification Website” under Financial Aid Verification

STEP 5: Click on “Clicking Here” under First Time Users
STEP 6: Enter your personal information and click “Get User Information”

<table>
<thead>
<tr>
<th>First Name (Official):</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Last Name (Official):</td>
<td></td>
</tr>
<tr>
<td>Birth Date:</td>
<td>Month: 7</td>
</tr>
<tr>
<td>Last 4 Digits of your SSN OR Eagle ID:</td>
<td></td>
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</tbody>
</table>

Then click on “Get User Information”

STEP 7: Your login information will show up here. Write this down and keep it with you. Then click on “Return to Admissions Status Check”

**Username:** ge01234
**Password:** 900123456
STEP 8: Repeat Steps 2-4 to get back to the Financial Aid Verification Pop Up

Click on “NEXT”

STEP 9: Enter your personal information from STEP 7 then click on “Login”
STEP 10: Enter your personal information. Make sure that you enter everything correctly. This should match how you entered information on FAFSA. Then click “Register Account”.

STEP 11: You are now registered and have entered into our verification software. Please follow the instructions provided on the screen on how to view your requirements and submit the necessary documentation.